

Wiltshire Pension Fund Committee - Actions Log					
Minute reference	Section	Meeting Action	Task owner	Target date for completion	Date completed
72 (03/10/19)	Administration (AVCs)	Officers would report the results of their AVC reviews annually to Committee on an exception basis & that future reporting should focus on funds primarily used by members	JD	23/09/21	On agenda
72 (03/10/19)	Administration (AVCs)	Future AVC reporting should recommend whether AVC investment choices need to altered	JD	23/09/21	On agenda
98 (17/12/19)	Governance (Fund Benchmarking)	The committee agreed for officers to discuss benchmarking issues with Brunel and informally with other Funds	AC/JD	16/12/21	
210 (17/12/20)	Governance (Member training)	The Committee agreed to the introduction of Hyman's on-line training for Committee members	RB	30/03/21	30/03/21
212 (17/12/20)	Administration (KPIs)	Officers to provide the Committee with a Year End update on the number of Employers on-boarded onto i-Connect	AC	30/03/21	30/03/21
216 (17/12/20)	Administration (Employer Cessation)	Confirmation of implementation of the new policy following a successful employer consultation process	AC	30/03/21	30/03/21
223 (17/12/20)	Administration (Pensioner Reconciliation)	Officers to provide an update and Members to approve additional actions concerning the completion of this project	AC	30/03/21	30/03/21
223 (17/12/20)	Administration (Pensioner Reconciliation)	Officers to provide an update on staffing for a project team in relation to this task as well as the migration of historic data	AC	30/03/21	30/03/21
224 (17/12/20)	Administration (Employer IHER Insurance)	Confirmation by officers on the completion of a successful employer consultation concerning the switch to the new ill-health insurance model from 1 April 2021.	AC	30/03/21	30/03/21

225 (17/12/20)	Investments (BPP)	Committee to receive regular updates on its relation with BPP, both an a Shareholder & Client following the submission of a letter highlighting their residual concerns	JD	30/03/21	30/03/21
227 (17/12/20)	Investments (ISS)	An updated Investment Strategy Statement to be drafted and brought back to the Committee for approval by officers	JD	30/03/21	30/03/21
227 (17/12/20)	Investments (Stewardship Code)	Confirmation to Committee that the Fund has been signed to the 2020 Stewardship Code during 2021	JD	16/12/21	
227 (17/12/20)	Investments (Climate change)	Officers will further explore commissioning Mercer to advise on a road map for the Fund to achieve net zero by 2050	JD	24/06/21	On agenda
227 (17/12/20)	Investments (Climate change)	Officers to prepare a paper on the Brunel sustainable equities portfolio for consideration at the next Investment Sub-Committee and main Pension Fund	JD	30/03/21	25/02/21
254 (30/03/21)	Administration (Administering Authority's Discretions Policy)	Committee requested that officers provide further training on Administering Authority Discretions at the next ordinary meeting of the Committee	AC	24/06/21	On agenda
257 (30/03/21)	Investments (ISS)	Committee approved the action of signing up to the IIGCC framework and that it be communicated to the wider public via a press release	JD	24/06/21	
259 (30/03/21)	Governance (Look forward Plan)	Officers agreed to amend the Look forward Plan layout to include headings for all columns on each page	RB	24/06/21	On agenda
264 (30/03/21)	Administration (Pension Payroll Database Reconciliation)	Committee requested that updates on the project be brought to all future meetings until the situation is resolve	AC	24/06/21	On agenda
271 (30/03/21)	Investment (Sustainable Equities)	To invite a representative from Brunel to present on the Sustainable Equities portfolio at the Investment Sub-Committee meeting on 10 June 2020	JD	10/06/21	

272 (30/03/21)	Governance (The Future)	The Treasurer of the Fund to review the management structure of the Wiltshire Pension Fund and provide a range of options to the next meeting	AB	24/06/21	To be discussed with the new Chair
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